PROJECT PARTICIPATION AGREEMENT

for the project

“Comprehensive Support Programme for Foreign Nationals”

Project No. FEPF.07.17-IP.01-0006/24

concluded on …….

between:

Fundacja Q, ul. Ks. Henryka Łagockiego 52, 39-460 Nowa Dęba

Poland, Tax Identification Number (NIP): 8672245427,

represented by Marcin Kurnik, President of the Management Board, hereinafter referred to as the

“**Project Promoter**”,

Mr/Ms ……

residing at……

PESEL number……

hereinafter referred to as the **“Project Participant” (Participant)**.

Preamble

The subject of this Agreement is the Participant’s participation in a course under the project **“Comprehensive Support Programme for Foreign Nationals”**, Project **No. FEPF.07.17-IP.01-0006/24**, co-financed by the European Union under the European Funds for Podkarpackie 2021–2027 regional programme, Priority 7: Human Capital Ready for Change; Measure 07.17: Socio-economic Integration of Third-Country Nationals.

§ 1.

General Conditions

This Agreement concerns participation in a course comprising several forms of support:

a) **Individual Action Plan (IAP)** – 64 persons (2 hours per person; 128 hours in total).

b) **Polish-language training** – 64 persons (8 groups of 8 persons; 100 hours per group; 800 hours in total).

c) **Individual specialist counselling meetings** – 52 persons (8 hours per person; 416 hours in total).

d) **Individual meetings with a support worker/interpreter** – 52 persons (8 hours per person; 416 hours in total).

e) **Group integration workshops** – 64 persons (8 groups of 8 persons; 4 hours per group; 32 hours in total).

f) **Vocational training** – 64 persons (an average of 60 hours per person; 3,840 hours in total).

g) Job placement – 44 persons (6 hours per person; 264 hours in total).

1. The Project shall be implemented from 1 July 2025 to 31 August 2027.
2. Participation in the Project is free of charge.
3. The Participant declares that they have read the Rules and Regulations for Recruitment and Participation in the Project and undertake to comply with its provisions, and that they meet the participation conditions set out therein.
4. The Participant acknowledges that they are liable for submitting false declarations on the basis of which they were admitted to participate in the Project.
5. The course shall conclude with the Participant's mandatory participation in a certification examination.
6. The course shall be delivered in the Podkarpackie Voivodeship, at the location specified in the course schedule.

§ 2.

Rights and Obligations of the Project Participant

1. The rights and obligations of the Participant and the Project Promoter in connection with implementation of the Project are set out in the Rules and Regulations for Recruitment and Participation in the Project.
2. This Agreement shall remain in force for the duration of the Participant's participation in all forms of support provided under the Project.
3. The Participant may withdraw from the Project by submitting a written statement of withdrawal to the Project Promoter. Withdrawal for reasons beyond the Participant's control, in particular illness, taking up employment, change of residence, a fortuitous event or force majeure, shall not result in negative consequences for the Participant.
4. The Participant is required to attend the forms of support provided under the Project regularly and actively. The permitted level of unjustified absence from group activities is 20% of the hours planned for a given form of support. Attendance at all scheduled individual meetings is required. Absences due to illness, a fortuitous event, taking up employment or other justified circumstances, provided they are reported to the Project Promoter and appropriately documented, shall be treated as justified absences.
5. If the permitted limit of unjustified absences is exceeded, the Participant fails to attend individual forms of support without a justified reason, or withdraws from the Project without a valid reason, the Project Promoter may decide to remove the Participant from the Project participant list and seek reimbursement of the support costs actually incurred for that Participant which cannot be recovered or used for other Project participants. Each case shall be assessed individually by the Project Promoter, taking the circumstances into account.
6. During the term of this Agreement, the parties shall notify each other in writing of any change to their residential address or registered office. If this obligation is neglected, correspondence sent by registered mail with acknowledgement of receipt to the last known address and not collected shall be deemed delivered.
7. The Participant is required to complete documents relating to the Project and take any external tests and examinations designated by the Project Promoter.

8. The Participant is required to provide data necessary for monitoring key indicators and evaluation, and to participate in other studies relating to the Project at the beginning, during and after its implementation.
9. The Participant is required to comply with the provisions of this Agreement and the Rules and Regulations for Recruitment and Participation in the Project.

§ 3.

Obligations of the Project Promoter

1. To deliver to the Participant the activities specified in § 1(1).
2. To provide appropriately equipped training rooms.
3. To provide training staff with appropriate qualifications and competencies.
4. To provide teaching materials.
5. To issue a certificate of course completion if the Participant meets the attendance requirement and completes all formalities relating to the submission of documentation.
6. To inform the Participant of the dates of classes and examinations and of any changes to the schedule.
7. To maintain documentation concerning the Participant's training.

§ 4.

Rights of the Project Promoter

1. To make changes to the schedule of classes and examinations without incurring any consequences arising from organisational or technical problems. Information about changes to class dates shall be published on the website for Participants.
2. To terminate this Agreement with immediate effect, without notice, in the following cases:
   1) termination of the co-financing agreement for the project "Comprehensive Support Programme for Foreign Nationals";
   2) a serious breach by the Participant of this Agreement or the Rules and Regulations for Recruitment and Participation in the Project, or any action detrimental to the Project Promoter.
3. The Project Promoter may remove a Participant from the Project participant list in the following cases:
   a) exceeding the permitted limit of unjustified absences;
   b) failure to attend individual forms of support without a justified reason;
   c) breach of this Agreement or the Rules and Regulations for Recruitment and Participation in the Project;
   d) providing false data or making false declarations that affect participation in the Project.
4. In the event that the Participant withdraws or is removed from the Project participant list, the rules set out in § 2(3)–(5) of this Agreement shall apply.

§ 5.

Declarations of the Project Participant

1. The Participant declares that they know, meet and accept the participation criteria for the Project.

2. The Participant declares that they have read the conditions for participation in the Project set out in the Rules and Regulations for Recruitment and Participation and undertake to comply with them.
3. The Participant declares that all data provided by them in this Agreement and in the recruitment documents are true and accurate.
4. The Participant undertakes to notify the Project Promoter in writing of any change to the information provided in the Recruitment Form immediately after such change occurs.
5. The Participant acknowledges that the Project Promoter shall not be liable for damage or injury to the Participant's health, and that the Participant should have individual insurance.
6. The Participant consents to the provision of data necessary for monitoring, evaluation, control, audit and reporting tasks relating to the project "Comprehensive Support Programme for Foreign Nationals".
7. The Participant has been informed of the possibility that their image may be disseminated in photographs, audiovisual materials and presentations for the information and promotion purposes of the European Funds for Podkarpackie 2021–2027 programme.

§ 6.

Final Provisions

1. This Agreement shall be governed by Polish law.
2. Any amendments to this Agreement must be made by way of an annex, failing which they shall be null and void.
3. Any disputes between the Project Promoter and the Participant relating to the implementation of this Agreement shall be resolved by the court having jurisdiction over the registered office of the Project Promoter.
4. This Agreement has been drawn up in two identical counterparts, one for the Project Promoter and one for the Participant.

Signature of the Project Promoter	Legible signature of the Participant